



Financial Aid Office
Administration Building, A-104
160 Convent Avenue
New York, N.Y. 10031
(212) 650-6656

Financial Aid Calendar

Summer, Fall and Spring

January

- Obtain a Personal Identification Number (PIN) to complete a FAFSA online.
- File the FAFSA for federal aid programs and the TAP application for New York State aid.

February/March

- Respond to any e-mail or financial aid letters you receive during the month of **March**.

April

- Applications filed and completed by the **April 1st** priority deadline receive first consideration for Federal Work-Study, Federal Perkins Loan & Federal SEOG.
- Residence Hall applicants should have their financial aid files completed by the **April 1st** priority deadline.
- Federal Direct Loan applicants may submit the loan request form.

May/June

- Contact the Financial Aid Office to confirm your financial aid file is complete.
- If you are enrolling for the fall semester, all financial aid issues should be resolved by the month of **June**.

August

- If you are filing a late financial aid application or have unresolved financial aid issues for the fall semester, use cash, check, money order, or a credit card to pay your fall tuition bill. If you are eligible for aid, you will receive the funds during the fall semester.

December

- If you are enrolling for the spring semester, all financial aid issues should be resolved by the month of **December**.

QUICK GUIDE TO APPLYING FOR FINANCIAL AID

Get a PIN

- Visit <http://pin.ed.gov> to obtain your personal identification number (PIN). If applicable, one parent should also obtain a PIN. The PIN(s) will be used to electronically sign your FAFSA.

Gather Information

- The FAFSA requires your income and tax information. If applicable, you must also provide parental income and tax information. To prevent processing delays, provide correct names, birth dates and social security numbers for yourself and parents.

Apply Online

- Visit <http://fafsa.ed.gov> to complete your application online. Since filing the FAFSA is the first of several steps in the application process, you should contact the Financial Aid Office during the month of **May** to determine if your application is complete.

Select CCNY

- At the end of the FAFSA, select CCNY school code **002688**. You may then link to the online TAP application where you will select CCNY undergraduate TAP code **1411** or graduate TAP code **5215**.

Sign the FAFSA

- If you and a parent did not use your federal PIN(s) to sign the FAFSA, you will need to print out the signature page and mail it to the Federal Processor. This will delay the processing of your FAFSA and TAP application.

CCNY Residence Hall Info.

- Residence Hall applicants should submit a copy of the housing deposit receipt and "Payment Plan Exhibit" if applying for loans to cover the cost of their room. Your financial aid file should be completed by **April 1**.